

### **Yuwaya Ngarra-li Dealing with Fines Team Project Officer, Walgett.**

An exciting opportunity for a passionate and community-based Project Officer to join the Dharriwaa Elders Group's ("DEG's") Dealing with Fines Team. In this role you will work alongside DEG colleagues, and strong partners from the Yuwaya Ngarra-li UNSW team and the Aboriginal Legal Service ("ALS"), to help Walgett community members (young people and adults) deal with their fines permanently.

This role is a chance to make a significant contribution to systemic change led by an Aboriginal community-controlled organisation. Your interests in Aboriginal-led systemic change and community development embedded in principles of culture will provide an invaluable base for all aspects of your work with us.

The purpose of Yuwaya Ngarra-li is for Walgett's DEG and UNSW to work in partnership to improve the wellbeing, social, built and physical environment and life pathways of Aboriginal people in Walgett through collaborating on evidence-based programs, research and capacity building. We are also refining and evaluating this as a model of community-university collaboration: CommUNITY-Led Development.

#### **POSITION SUMMARY**

This new role will coordinate the Dealing with Fines Program of Work in Walgett.

The partners and collaborators in the Dealing with Fines Program of work share a common long-term goal to reduce the burden of fine debt in the Walgett community, and reduce the incurrance of preventable fine debt. This is the heart of what the program and collaboration will contribute to achieving it.

As the Project Officer based in Walgett and embedded with the Dharriwaa Elders Group, you will be central to our efforts leading an Aboriginal community-controlled program that works to reduce the financial stress and hardship experienced in the community and address the criminalisation of community members through the incurrance of fines.

This will be a full-time position subject to a three month trial, until 30 June 2026 and will be re-assessed according to funding.

Reports to: Yuwaya Ngarra-li Walgett Partnership Lead, General Manager Dharriwaa Elders Group.

#### **RESPONSIBILITIES**

- Client engagement and outreach
- Community information and education about fines and fine debt
- Work and Development Order (WDO) Activity development and delivery
- Handling relationships with service partners, including Walgett AMS, the ALS and Yuwaya Ngarra-li's UNSW staff
- Data collection, and client services documentation management
- Coordinating DEG's Dealing with Fines Team processes and communications
- Contribute to writing of media, community newsletter and journal articles
- Contribute to strategy and program development and reflections
- Undertake tasks directed by the Yuwaya Ngarra-li Walgett Partnership Lead to achieve YN's objectives, activities and timeframes.

There will be opportunities for the right candidate to develop their research skills and obtain further education and training.

*It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.*

#### SELECTION CRITERIA

- Demonstrated experience delivering projects requiring discretion, attention to detail and technical competency.
- Demonstrated ability to work independently, prioritise multiple tasks and manage competing deadlines but also to work flexibly as part of a team.
- Well-developed inter-personal and written communication skills, including experience in the preparation of correspondence, reports, social media, newsletters and the ability to communicate confidently, promptly, and clearly.
- Demonstrated ability to be pro-active and self-motivated.
- Sound ability to influence and negotiate.
- Demonstrated ability to communicate and work effectively with Aboriginal people and Aboriginal Community Controlled Organisations.

#### REQUIREMENTS

- Current NSW Drivers Licence
- NSW Police Check and Working with Children Check
- Currently living in Walgett or prepared to move to Walgett

#### DESIRABLE

- Aboriginal people are strongly encouraged to apply.
- Flexibility and sense of humour

#### WAGES

This position attracts a salary package under the Social, Community, Home Care and Disability Services Industry Award 2010 dependent upon your experience. <https://www.fairwork.gov.au/pay/minimum-wages/social-and-community-services-industry-pay-rates>

If you are selected you will be required to undertake a 3 month trial, at the completion of which a contract for the full time role for up to 30 June 2026 may be offered. The position is subject to funding.

#### HOW TO APPLY

Please submit a short application addressing the above selection criteria, with your CV and contact details for 3 referees including at least 1 x Aboriginal Community Controlled Organisation to:

The Yuwaya Ngarra-li Walgett Partnership Lead Dharriwaa Elders Group [wendy@yuwayangarrali.org.au](mailto:wendy@yuwayangarrali.org.au)  
Further information available by emailing [wendy@yuwayangarrali.org.au](mailto:wendy@yuwayangarrali.org.au)  
<https://www.dharriwaaeldersgroup.org.au/>  
<https://www.dharriwaaeldersgroup.org.au/index.php/yuwayangarrali>